



Vacancies

The NBC is a national public service broadcaster which is undergoing exciting and promising changes. Employment opportunities, therefore, exist at the strategic leadership level of the Corporation for seasoned professionals to occupy the following positions:

Applicants should take note that these are full-time operational level positions. Remuneration packages are commensurate with the employment level and responsibilities of the positions.

Closing date : 03 February 2017 at 13:00 pm

DEPARTMENT : Commercial Services

DIVISION : Sales

JOB TITLE : Key Accounts Manager: Corporate & SME Market

ONE (1) POST : Windhoek

JOB PURPOSE : To develop and grow NBC's airtime revenues through the effective development and management of the allocated Customer Segment. Responsible for delivering the entire sales cycle from initial customer targeting, contact and engagement, to actual selling, pitch presentation, contract negotiations and implementation, service delivery, sign-off and revenue collections.

Key Performance Areas:

- Delivers to NBC clients the full range of products and services offered by NBC.
- Implementation of Service Contract and Business/Segment Processes.
- Delivers effective Customer Relationship Management.
- Undertakes market intelligence and information gathering in order to inform sales strategy.
- Segment Administration, Accounting and Human Resource Development.

Skills, Knowledge and qualification requirements:

- A 3 - year National Diploma in Marketing, Business or Commerce.
- At least 5 – years relevant experience.

ENQUIRIES	:	Head: Sales Mr. Bimbo Tjihero
TEL NO.	:	061 - 291 3125
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DEPARTMENT	:	News & Programming
DIVISION	:	Content Hub
JOB TITLE	:	Executive Producer
ONE (1) POST	:	Windhoek
JOB PURPOSE	:	Co-ordinate the documentary section and oversee the entire production management; including both budgetary and editorial aspects.

Key Performance Areas:

- To devise and implement a suitable documentary strategy to realize divisional objectives
- To execute the production process that meets the market and public demand
- To exercise financial control in the section
- To supervise the documentary function of the section
- To ensure production is completed on time, within budget, and to agreed artistic and technical standards
- To ensure efficient communication channels in the section are created and maintained
- To carry out any professional tasks as assigned by Head: Content Hub
- Ability to generate ideas: collect, be hands-on, visualize the production from beginning to end
- Ability to prepare production proposal(s): research, writing synopsis, assembling a team, creating a schedule and financial plan and estimating a budget
- Pre-production, production and post-production skills required
- Responsible for general discipline in the section and overall quality control of each production
- Responsible for enforcing discipline in the section
- Good writing and subbing skills
- Have a good knowledge on a number of issues, both locally and internationally
- Be prepared to work beyond normal working hours

Skills, Knowledge and qualification requirements:

- A 4 -year tertiary qualification in Journalism/Communication
- At least 5 years broadcast-related managerial experience

ENQUIRIES : Head: Content Hub
Ms. Maria Indongo-Nepaya

TEL NO. : 061 - 291 3319
