

Act No. 15, 2015

PUBLIC PROCUREMENT ACT, 2015

ANNEXURE 8

REGISTRATION OF BIDDERS AND SUPPLIERS TO BE ELIGIBLE FOR PREFERENCE

(Regulation 54)

PART 1

REGISTRATION FORM

**PARTICULARS OF ENTITY**

1.	Name of Entity	
2.	Registration number of entity	
3.	Shareholding or member interest structure of entity	
4.	Names of shareholders, members, partners or persons with interest in the entity	
5.	Nationality of each shareholder, member, Partners or persons	
6.	Equity held by each Shareholder, member, partner or interest holder	
7.	Category (Supplier, contractor, Consultant, Services Provider)	
8.	VAT Number	
9.	Social Security registration number	
10.	Telephone number	
11.	Fax Number	
12.	E-mail	
13.	Website (if any)	
14.	Postal Address	
15.	City	
16.	Region	
17.	Country	
18.	Type of Business (indicate your specialization)	
<b>CONTACT PERSON DETAILS</b>		
19.	Name of the Contact Person	
20.	Position	
21.	Telephone Number	
22.	E-mail	
<b>BUSINESS EXPERIENCE</b>		

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**Directors** Stanley B. Similo  
Director General

Lazarus Jacobs  
Chairperson

Tim Ekandjo  
Vice Chairperson

Inonge Mainga-Sisamu  
Director

Moses Matyayi  
Director

Michael Jimmy  
Director

Monalisa Jacobs  
Director

Company Secretary  
Hambeleleni Kawedi

23.	List bids/tenders that you have participated in( proof of tender particulars and name of the procuring entity)	
24.	List contracts with their values (purchase orders if any)	
25.	Other relevant information as per the registration for preference scheme	

## PART 2

### LIST OF ATTACHMENTS

The document referred to in section **50(2)** below of the Act including a valid SME Certificate as well as-

1. Certified copies of incorporation documents, namely –
  - a) In the case of private or public companies, Form CM2, CM2A, CM2C and CM29;
  - b) In the case of close corporations, CC 1 (the founding statement);
  - c) In the case of trusts, sole proprietors or joint ventures, document equivalent to those referred to in paragraph (a) and (B) above,

To confirm the name of the entity, line of the business, companies or entities name, names of directors, partners and stakeholders as well as their nationalities.

**Section 50(2)** A bidder or supplier is disqualified from bidding if such bidder or supplier-

- a) Is not in good standing with the Receiver of Revenue;
- b) Is not in possession of a valid certificate of good standing with the Social Security Commission or, in the case where a company has no employees, confirmation letter from Social Security Commission;
- c) Is not, as required by the Affirmative Action (Employment) Act, 1998 (Act no. 29 of 1998), in possession of-
  - i. A valid affirmative action compliance certificate issue under section 41 of the Act;
  - ii. An exemption issued under section 42 of that Act; or
  - iii. A proof the Employment Equity Commissioner that the bidder or supplier is not a relevant employer as defined in that Act; or
- d) Has not submitted a written undertaking as contemplated in section 138(2) of the labour act.